

Australia & NZ: Vendor Onboarding Form

Indating	evisting	vendor

☐ New vendor

View our Vendor Code of Ethics here Updating existing vendo Version 4.0 | March 2025 | issued by Global Financial Shared Services | replaces version 3.0 To ensure timely payment of invoices, this form must be completed in full, with relevant supporting documents attached, prior to first invoice received. Vendor legal name: (this field is entered into vendor database) Doing business as: (if applicable) Vendor contact name and phone number: Email address(s) for remittance advice: *We recommend providing 2 email addresses to ensure no communication is missed, and to provide 1 joint mailbox address Tax Identification Number: (issued from ATO/IRD) ☐ GST Registered? ABN (11) IRD/TFN (9) Iululemons' Customer Number/Customer ID: (if applicable) Address Line 1: Vendor address: Address Line 2: Apt/Suite: City: State/Province: Post Code: Country: D-U-N-S number: (if applicable) **BANKING INFORMATION AUSTRALIA NEW ZEALAND** BSB Code Bank Bank Name Name on Account ELECTRONIC BANKING DETAILS: I/we hereby authorize lululemon athletica Inc. and/or its subsidiaries, hereinafter called COMPANY, to initiate credit entries to my/our Bank Account indicated above at the financial institution named above, hereafter called BANK NAME, and to credit the same to such account. I/we acknowledge that the origination of the international transactions to my/our account must comply with the provisions of international law. This authorization is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and BANK NAME a reasonable opportunity to act on it. To capture all of the information we need to complete a vendor set-up, or change in vendor set-up, relevant banking information is required. Please attach one of the following: □Void Cheque □Bank Letter □Online Bank Statement (Hot Tip: Banking Information must be on official bank letterhead, Company letterhead is not accepted) In your signed contract or agreement with lululemon, do you intend to □ Yes □ No receive payment in a currency other than your local currency? *If yes, please answer the following questions:* What currency do you intend to receive payment in? Do you have a bank account in this currency? □Yes □ No

□Yes □ No

☐ Included

Is there an intermediary bank/special instructions to receive this currency?

If yes, please provide (a bank letter) international wire instructions for receiving requested currency



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Supplier Inclusion and Diversity

In support of our effort to increase engagement with diverse supplier communities, we require all our vendors, regardless of diversity status, to register with SupplierOne and maintain accurate profile data.

To register, please visit: https://lululemon.supplierone.co

I/our company has completed SupplierOne re	egistration	
Following section to be completed by Lululemon	employee	
Payment Processing Information:		
Would you like your supplier to upload invoices u	sing the Coupa Supplier Portal (CSP) ?*	☐ Yes ☐ No
If Yes, please provide the suppliers contact r	name and email address for the CSP Invite	
Contact Name:	Email Address:	
*Please note that if your vendor uses CSP, they are not able to	email invoices to the lululemon mailbox, and <i>all</i> invoic	es must be processed through CSP'
What is the nature of the vendor? Note: we can only onboard employees as vendors for expense reimburs It is outside of policy to be a lululemon vendor when you are an active of		or □ Other □ Employee
Please provide a brief description of product:		
Where will goods/services be physically provided/deliver	ed? □ AUS □ NZ □ Other	
Could this vendor be considered a related party as define in the Employee Handbook? Review pg.29 of the Employee Handbook to learn more	ed Yes □ No	
Payment Terms Please refer to Iululemon's payment term policy her	<u>e</u> □ Net 30	
If the requested payment terms differs from our standard	30-day, or the alternative terms based on ven	dor type,
please provide the following information:		
Why are we not adhering to the standard payment terms	?	
What is the estimated annual spend?		
Was Procurement involved in the negotiation?	Yes □ No	
How frequently will lululemon receive an invoice from the	e vendor?	
Currency:	AUD □ NZD □ Other	
How will the vendor be paid?	EFT Payment (default) □ Direct Debi	t □ B-PAY
Estimated annual/contract spend:	<\$50k □ \$51-200k □ \$201-500k □	\$500k+
lululemon contact name:		
lululemon contact email address for copy of remittance:		

HOW TO SUBMIT

Submit through Service Now: 'Vendor / Supplier Request' + enter vendor name as reference in the description box. Internal submission only – please return to your internal contact